

Rathbone Classroom 1064

Instructions for the use of the Presentation System

To turn the projector on

- Locate the remote on the chalkboard tray and press the **POWER** button.
- At the start up, the preparation screen will display a 30 second countdown. After the countdown, the projector will display the input that is selected.



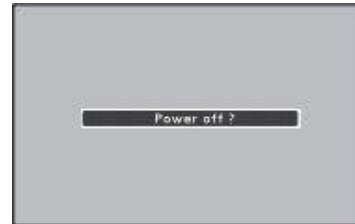
Remote Control Device



Preparation Screen

To turn the projector off

- Locate the remote on the chalkboard tray and press the **POWER** button.
- Power Off? Will be displayed on the screen. Press the **POWER** button again to turn the projector off.



Power Off Screen

To use the presentation computer

- Press button **2** on the **HDMI switch** to display the podium Computer.



HDMI switch

To use the document camera

- Press button **3** on the **HDMI switch** to display the Document Camera.
- Turn on the Document Camera.

WARNING: Security software on this computer will erase all changes made on the next reboot. This includes any files or data you may have created. These lost files are non-recoverable. To use a network drive for your data, please use the "ENGG Login" shortcut located on the desktop of the computer.

Please see reverse side for additional instructions.

ENGINEERING COMPUTING SERVICES

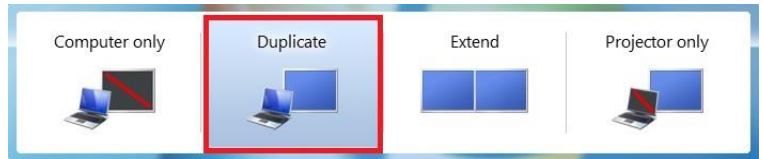
(785) 532-4643 support@engg.ksu.edu <http://cecs.engg.ksu.edu>

To use a laptop

- Press button **1 (HDMI) or 4 (VGA)** on the **HDMI switch** to display the Laptop input.
- Plug the provided VGA/HDMI cable (see below) into your laptop and make sure the projector is on input. The laptop video will automatically take preference.
- It may be necessary to tell your Windows laptop to direct signal to the projector. Locate the "**Windows**" key on your laptop, hold it down and press the "**P**" key simultaneously. Four small boxes should appear, and you will want to select "Duplicate."



VGA Cable



Windows System Display Mode

- If using a Mac laptop you will need to connect the provided VGA cable, click the upper left-hand Apple menu, select System Preferences, then Displays, and finally select "Detect Displays." Please locate your computer manual for keyboard shortcut.

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